

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 29, 1964

**For the confidential information
of the Board of Trustee**

Minutes of
BOARD OF TRUSTEES
September 29, 1964

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A regular meeting of the Board of Trustees was held in the Board Room on September 29, 1964. The meeting was called to order by President Newton at 10:00 a.m. The following members answered the roll call: Brough, Chamberlain, Jones, Laird, Millett, Morgan, Newton, Peck, Reed, Watt, and ex officio members, Fey and Shaw. Mr. McCracken joined the meeting at 10:30 a.m. Absent were: McIntire and ex officio member Governor Hansen.

President Fey recommended that the minutes of the meeting of August 7-8 be amended to include, in the permanent record, the agreement which he and the Board had executed in connection with his employment, as well as the actual contract of employment which was contained in the minutes as distributed. Upon motion of Mr. Chamberlain, seconded by Mr. Brough, the minutes of the meeting of August 7-8 were approved as amended to include the Agreement between President Fey and the Board of Trustees in the permanent record of the meeting.

Mr. Newton reported an invitation he had received from the Laramie Chamber of Commerce for the Board to be the guests of the Chamber at an evening dinner meeting. The Board expressed appreciation for the Chamber's interest in arranging a get-together. After determining that the next Board meeting would be held on November 16-17, it was agreed that the evening of November 16th should be suggested. President Fey offered to contact the Laramie Chamber of Commerce to make any necessary arrangements and to notify the Board when this had been accomplished.

The proposed schedule of pre-legislative meetings about the State was discussed, and several members of the Board suggested possible changes.

APPROVAL
OF MINUTES

ANNOUNCEMENTS

It was agreed that the members would contact Dick Brown, Executive Assistant to the President for Alumni Relations, Development and Information who would set up the schedule in accordance with their suggestions.

Upon motion of Mr. Laird, seconded by Mr. McCracken, the award of degrees to the candidates recommended was approved. The list of recipients is attached hereto as Exhibit A.

President Fey reviewed the list of appointments submitted to the Board in his report distributed in advance of the meeting.

He particularly called attention to the recommended appointment of Dr. Martin Wollmann as Director of the Student Health Service to replace Dr. LaRue who died August 18, 1964. He discussed some of the problems confronting the Student Health Service and the efforts that were being made to recruit qualified physicians to fill the two vacancies in the Student Health Service. Mr. Reed suggested that special attention be given to the Salt Lake City area where possible candidates might be found.

After some discussion of the qualifications of the various people recommended and of Mr. Chamberlain's recommendation that special care be given to the selection of people in the Social Studies area, upon motion of Mr. Chamberlain, seconded by Mr. Brough, the following appointments were approved.

1. Mrs. Henriette W. Mueller as Supply Instructor in Art, effective September 1, 1964, for the 1964-65 academic year, at a salary rate of \$6,600 for the period.

APPROVAL OF
DEGREES

APPOINTMENTS

MUELLER

2. Mrs. Ardis Ann Mizner as Emergency Instructor in Mathematics, effective September 1, 1964, for the 1964-65 academic year at a salary rate of \$6,264 for the period.

Mizner

3. Mrs. Lucille G. Swanson as Supply Instructor of Elementary Education and First Grade Supervisor in the University School, effective September 1, 1964, for the 1964-65 academic year at a salary rate of \$6,804 for the period.

Swanson

4. Mr. Harold B. Blankenship as Instructor in Social Studies Education in the University School, effective September 1, 1964, for the 1964-65 academic year, at a salary of \$7,200 for the period.

Blankenship

5. Mr. Dennis Kiser as Instrumentation Research Associate in the Natural Resources Research Institute with the rank of Temporary Instructor, effective September 1, 1964, at a salary rate of \$4,500 for a nine month period. It is understood that no tenure rights attach to this position.

Kiser

6. Mr. Carl V. Scott as Instructor in General Engineering, effective September 1, 1965, for the 1964-65 academic year, at a salary rate of \$4, 800 for the period.

Scott

7. Mr. William E. Grenier as Supply Assistant Professor of Civil Engineering, effective September 1, 1964, for the 1964-65 academic year, at a salary rate of \$8,100 for the period.

Grenier

8. Miss Carol A. Buschick as Instructor in Women's Physical Education, effective September 1, 1964, for the 1964-65 academic year, at a salary rate of \$6,120 for the period.

Buschick

9. Miss Wanda Walton as Extension Specialist in Foods and Nutrition with the rank of Instructor, to be effective February 1, 1965, at an annual salary rate of \$8,004.

Walton

10. Dr. Martin Wollmann as Director of the Student Health Service, effective October 1, 1964, at an annual salary rate of \$16,008.

Wollmann

Mr. McCracken moved, Mr. Morgan seconded, and it was carried that the following changes of assignment be approved to permit these individuals to accept appointments under the proposed technical assistance contract with the Agency for International Development (AID) for the agriculture program to the Somali Republic. Assignment changes are contingent upon: (1) the definitive contract being consummated between AID and The University of Wyoming, and (2) final security clearance being received by the individuals concerned. Date for entrance on duty to be determined by and subsequent to the effective date of the definitive AID Contract.

CHANGES OF
ASSIGNMENT

1. Mr. Earl Moncur, Agricultural Extension, assignment as Chief of Party for the Somali Contract program.

Moncur

2. Dr. George H. Bridgmon, College of Agriculture, assignment as Director of Research for the Somali Contract Program.

Bridgmon

3. Mr. Boyd N. Seibert, College of Education, assignment as Vocational Agriculture Advisor at the Training Center located in Baidoa, Somalia.

Seibert

Mr. Reed moved, Mr. Laird seconded, and it was carried that Mrs. Susie S. Cook, Home Demonstration Agent in Evanston, be granted a leave of absence without pay for the period from November 20, 1964 through January 4, 1965, to permit her to travel in Europe.

LEAVE OF
ABSENCE
Cook

Mr. Chamberlain moved, Mr. Brough seconded, and it was carried that the following recommendations for recall of retired employees be approved:

1. Professor Emeritus Ernest R. Schierz employment as part-time Instructor in the Department of Modern and Classical Languages for the period from September 16, 1964 through January 29, 1965 at a salary of \$700 for the period.

Schierz

2. Dr. George H. Starr's recall previously authorized at the August meeting to be extended to one-half time at \$500 per month to June 30, 1965 with this change to be contingent upon the assignment of Dr. Bridgmon to the Somali program.

Starr

In accordance with the decision of the Board at the August meeting to eliminate the position of Registrar Emeritus from the biennial budget, Dr. Fey stated that he had talked to Mr. McWhinnie, Registrar Emeritus, and while he had found no evidence of any definite commitment, Mr. McWhinnie felt that there was an implied commitment that he would be continued on, probably until age 70. President Fey recommended that Mr. McWhinnie be appointed as a consultant to Dr. Gene M. Gressley in the Special Collections Section of the Library, with the title of Administrative Consultant in Archives, and that this position be included in the biennial budget at a salary rate of \$10,236. He described the duties of the position as including assistance in obtaining important records within the State and in organizing the University section of the archives, and further stated that he felt the position was a worthwhile one and that Mr. McWhinnie could continue to make an important contribution to the University.

REGISTRAR
EMERITUS

Administrative
Consultant in
Archives

Considerable discussion followed concerning the policy of continuing appointments after age 65, and it was generally agreed that such appointments should be made on an annual basis subject to Board approval each year, that a medical examination should probably be required prior to appointment, and that the need of the University for the services of the individual should be the primary consideration. It was felt that a policy statement should be included in the Regulations of the Board to govern appointments after age 65, and President Fey stated that he would prepare such a statement for consideration by the Board at the next meeting.

Mr. Morgan moved, Mr. Laird seconded, and it was carried that the position of Administrative Consultant in Archives be included in the biennial budget at a salary rate of \$10,236, for each year, and that, if this budget were approved by the Legislature, Mr. McWhinnie be appointed to the position for a one year period, with reappointment beyond this period subject to Board review and approval.

Mr. Peck moved, Mr. Watt seconded, and it was carried that Joseph R. Geraud's appointment as University Attorney be confirmed for the academic year 1964-65. This appointment required a concurrent State appointment as Special Assistant Attorney General, and Mr. Geraud has now been so appointed by the Attorney General.

Mr. Reed moved, Mr. Watt seconded, and it was carried that the College of Agriculture be authorized to accept an increased allocation of funds in the amount of \$455 under the Federal McIntire-Stennis program for assignment to the Plant Science Division in connection with Project WS 879, A Study of the Forest Margins.

UNIVERSITY
ATTORNEY

BUDGET
CHANGES

College of
Agriculture

Mr. Morgan moved, Mr. Peck seconded, and it was carried that an appropriation of \$2,085 from unappropriated funds for the Agricultural Substations be authorized for the Powell Substation for the purpose of moving the greenhouse from the Northwest Community College property to University property in accordance with an agreement whereby the University was to remove its buildings from the College property by the spring of 1965.

Agricultural
Substations

Dr. Fey discussed an apparent misunderstanding which had occurred, concerning the salary of Dr. Baird W. Whitlock newly appointed Head of the Department of English. Dr. Whitlock's appointment letter stated his salary to be \$14,508 as opposed to the Board approved salary of \$14,004. Mr. Reed moved that Dr. Whitlock's salary be adjusted to the amount stated in his appointment letter and that an appropriation of \$504 be authorized from the General Fund for this purpose. The motion was seconded by Mr. McCracken and carried.

In accordance with a request by the Department of Mathematics, Mr. Chamberlain moved, Mr. Peck seconded, and it was carried that an appropriation of \$3,584 be granted from the General Fund to the Department to permit the employment of an additional instructor for the 1964-65 academic year.

Department of
Mathematics

Mr. Peck moved, Mr. McCracken seconded, and it was carried that an appropriation of \$2,205 be authorized the College of Education to permit the assignment of one additional graduate assistant for the vocational education program.

College of
Education

Mr. Reed moved, Mr. Chamberlain seconded, and it was carried that an appropriation of \$673.29 be authorized from the General

Fund for the office of the Dean of Men to replace the amount paid in earned vacation time to two employees in that office who had resigned, and been replaced.

Dean of Men

A request from American Studies for an appropriation of \$177.80 for the construction of book shelves in the office of a newly appointed faculty member was discussed, and it was the consensus of the Board that, in accord with policy, this expenditure should be covered within the American Studies budget. After some discussion of the place of the American Studies program in the organizational structure, during which it was established that this program should come within the President's purview rather than being directly responsible to the Board, Mr. Laird moved that the request for construction of bookshelves be approved with the funds to be taken from the American Studies budget if available and that, if the President determined such funds were not available in the budget, an appropriation in the amount of \$177.80 be authorized. Mr. Watt seconded the motion and it was carried.

American Studies

Mr. Morgan moved, Mr. Reed seconded and it was carried that the University Marching Band be granted an appropriation of \$1,100 to permit attendance at the football game at the Air Force Academy on November 14.

University
Marching Band

Mr. Morgan moved, Mr. Watt seconded, and it was carried that an appropriation of \$5,000 be authorized from the General Fund for payment to the City of Laramie as the University's share of the cost of maintaining the city dump for the current fiscal year.

City dump

Dr. Fey explained that this appropriation had been recommended by the Physical Plant and Equipment Committee and that it had been included in the biennial budget but that no provision had been made for the current year.

Dr. Fey presented a list of grants received during the period from June 20, 1964, to September 18, 1964. He explained that this list was still not as complete as he hoped eventually to make it and that at subsequent meetings grants made for scholarship programs would also be included. Mr. Reed moved, Mr. Morgan seconded, and it was carried that the following grants be accepted for the purposes and with the conditions specified:

GRANTS

<u>Amount</u>	<u>Grantor and Purpose</u>	
\$13,800	<u>Wyoming Highway Department</u> . This is a supplement to the original agreement signed August 8, 1964, under the direction of the Natural Resources Research Institute - principal investigator, Dr. Donald R. Lamb - for the purpose of continuing the study of roadway failures in the State of Wyoming and ascertaining causes of such failures, the term of the agreement being September 1, 1964 through December 31, 1964.	<u>Wyoming Highway Department</u> .
\$ 5,000	<u>Bureau of Reclamation</u> . This is a continuation for fiscal 1965 of an agreement with the College of Agriculture, dated January 2, 1964, whereby the Bureau assists the College in making periodic field measurements of evapo-transpiration, irrigation water applications and waste, and pertinent meteorological factors on the University of Wyoming Pilot Farm. Results of these field determinations are processed and analyzed on the campus.	<u>Bureau of Reclamation</u>
\$ 5,000	<u>Bureau of Land Management</u> . This is a supplement to an agreement with the Agricultural Experiment Station dated January 29, 1964, projecting the estimated budget and allowing \$5,000 to assist in a "study to determine the grazing capacities and competition of pronghorn antelope and domestic sheep in the Red Desert Region of Wyoming." This study is to run to June 30, 1966, with a supplement each year estimating the costs for the coming year.	<u>Bureau of Land Management</u>

<u>Amount</u>	<u>Grantor and Purpose</u>	
\$28,530	<u>Bureau of Indian Affairs.</u> This is the amount budgeted for 1964-65 to continue a contract with the Agricultural Extension Service which has been in effect for many years for doing extension work with Indians on the Wind River Reservation. This is a program to help Indian people to acquire and use knowledge and skills in agriculture, homemaking, and leadership that will assist them in achieving (1) maximum economic self-sufficiency, (2) full participation in American life, and (3) citizenship privileges and responsibilities equal to those of other Fremont County citizens.	<u>Bureau of Indian Affairs</u>
\$ 2,500	<u>Bureau of Reclamation.</u> This is a continuation of a 1963 agreement with the Experiment Station relative to research in soils and agronomic practices. \$2,500 is the estimated amount to be contributed by the Bureau for fiscal 1965. The objectives are to determine the effects of gypsum and manure on certain agronomic properties of the soil and on crop yields and quality, and to determine the effect of a mixture of "trace elements" with and without gypsum and manure on crop yield and quality, all in the Garland Division of the Shoshone Project.	<u>Bureau of Reclamation</u>
\$ 4,000	<u>Wyoming Heart Association.</u> This is a renewal of an annual agreement with the Division of Veterinary Science for the purpose of continuing the State Rheumatic Fever Program. The Veterinary Science Division will prepare and mail up to 20,000 culture plates during the 1964-65 school year. If more than 20,000 are required the Wyoming Heart Association will pay 20¢ each for the additional cultures.	<u>Wyoming Heart Association</u>
\$ 1,500	<u>American Chemical Society</u> to Dr. C. K. Edminston, Department of Chemistry for individual fundamental research in the petroleum field, specifically "exploration of properties and uses of optimally localized self-consistent field molecular orbitals." Approximately one year is allowed for the research, but the time may be extended if justifiable.	<u>American Chemical Society</u>
\$ 4,265	<u>Husky-Dominion Briquets</u> of Cody, Wyoming, for research testing which it is hoped will result in information that can be submitted to the American Wood Preservers' Association to further the broader acceptability of low-temperature lignite creosote as a fungicidal wood preservative. Under the direction of Dr. Prostel, Natural Resources Research Institute, the study to be completed by about December 1, 1964, with a possible three month additional study following that.	<u>Husky-Dominion Briquets</u>

AmountGrantor and Purpose

\$ 7,200

United States Steel Foundation, Inc., \$3,000 granted as a fellowship for a selected graduate student for a two-year period, with a \$1,200 marriage stipend, and \$3,000 allowance to the University for institutional costs or needs.

United States Steel Foundation, Inc.

Dr. Fey discussed a recommendation that current transcript fees be abolished and that instead the graduation fee be increased from \$6.25 to \$12.50, with transcripts to be furnished free of charge to University of Wyoming students as long as they are requested in reasonable quantities. A clarification of "reasonable quantity" was requested, and Dr. Fey stated that he would ask the Director of Registration and Admissions, to recommend a policy on this. A question was raised as to whether a charge should be made to business organizations requesting transcripts and it was the general feeling that this was a service to students and that a charge should not be made. Mr. Reed moved, Mr. Chamberlain seconded and the motion was carried to set the graduation fee at \$12.50 effective with the 1964-65 academic year, and to eliminate the transcript fee from the fee schedule.

FEESTranscript FeesGraduation Fee

President Fey presented a brief summary of the Work-Study program authorized under Title 1, of the Federal Economic Opportunity Act of 1964. Under this program, \$125,000 has been allocated to the State of Wyoming. To participate, the University would be required to provide 10% of the cost of the program, and the President recommended that authorization be granted to submit an application for participation in this program, with the University contribution, in a maximum of \$12,500, to be made by the transfer of funds from existing departmental appropriations

WORK-STUDY PROGRAM

for student employment. After considerable discussion during which it was pointed out that needy students could be penalized by the University's failure to participate, a motion was made by Mr. McCracken, seconded by Mr. Laird, and carried that the University make application for participation in the Work-Study program, with the University contribution to be allocated from funds from existing departmental appropriations for student employment.

Mr. Newton discussed plans for President Fey's inauguration which were being formulated by a faculty committee headed by Mr. Ranz, Dean of Academic Affairs. On behalf of the committee, he requested the Board's advice on the wording of the inaugural invitation, and it was agreed that the invitation should come from both the Board of Trustees and the Faculty. Mr. Reed suggested that the invitation give recognition to the people of the State, and the Board unanimously recommended that President Fey present this suggestion for the Committee's consideration.

The invitation list was discussed and there was general agreement that in addition to representatives of other land-grant institutions, state universities, selected regional educational institutions, and learned societies, the list should include elected state officials; the members of the State Legislature, the Congressional delegation, the State Judiciary, superintendents and principals of schools in Wyoming, representatives of Alumni groups, of faculty and staff, and of the student body.

INAUGURATION

It was also agreed that faculty participation in the inauguration ceremonies should not be compulsory but that attendance should be encouraged.

Mr. Newton presented the committee estimate of costs of approximately \$4,000 for the inaugural ceremony and attendant functions, printing, etc. and Mr. Reed moved that an appropriation of \$4,000 be authorized from General Funds. Mr. Laird seconded the motion and it was carried.

In accordance with authority granted at the last Board meeting, President Fey reported that John E. Toohey of Worland had been selected. Mr. Laird moved, Mr. Peck seconded, and it was carried that this selection be approved.

President Fey reported that, as discussed at the last Board meeting, he had made further investigation concerning the proposed agreement; that he felt University participation was justified and desirable and that he had accordingly filed a conditional application on behalf of the University with the United States Department of Agriculture-Agricultural Stabilization and Conservation Service.

A letter from the architects, Hitchcock & Hitchcock, explaining the circumstances which required the installation of the glazed ceramic wall tile around the edges of the apartment bathtubs was presented and accepted by the Board in response to a question raised at the last Board meeting concerning this item in Change Order No. 6. Upon motion of Mr. Jones, seconded by Mr. Brough, the following Change Order was accepted.

ARCHITECT FOR
AGRICULTURE ARENA
REMODELING

POOLING
AGREEMENT-AFTON
SUBSTATION

CHANGE ORDER
MARRIED STUDENT
HOUSING

Married Student Housing, 1963 - Spiegelberg Lumber & Building Co.

Change Order No. 7

1. In each Bathroom of Buildings A-1, A-2, A-4, B-5, B-6, B-7, B-8, C-11, and C-12 provide and set Glazed Ceramic Wall Tile around edges of Tub in the same manner as described in Change Order No. 6, for the additional sum of	\$3,000.00
*2. Omit 12" wide concrete aprons around each building, in accordance with the terms of the attached Proposal, and deduct the sum of	1,219.68
3. Change breeching from welded 18-gauge black steel to Code gauge, gas tight G.I. breeching (20-gauge for 14" diameter; 22-gauge for less than 14" diameter) and change 22" x 22" rain cap on flue to Artis Vacuum Cap with storm collar set on top of louvered roof ventilator.	
Net increase	<u>\$1,780.32</u>

*P R O P O S A L

We propose to install the 12" wide concrete aprons around each building during the period of May 24, 1965 to June 20, 1965, instead of doing this work now, in order to allow time for the ground to stabilize after final compaction. Pre-cast splash blocks will be set at each downspout until such time as the work is completed according to Plans and Specifications.

In the event the Owner approves this delay, we agree to deduct the amount of ONE THOUSAND TWO HUNDRED NINETEEN DOLLARS AND SIXTY-EIGHT CENTS (\$1,219.68) from the Contract Sum at this time with the understanding that this amount will be paid to us when we complete the installation of the 12" wide concrete aprons in accordance with the Plans and Specifications.

SPIEGELBERG LUMBER & BUILDING CO.

By: /s/ Frank W. Spiegelberg
Secretary-Treasurer

Date - 8/7/64

Mr. Newton reported that he had signed the contract with All Star Enterprises (Mrs. Parker, President) for the quarrying and cutting of stone as authorized at the last Board meeting.

STONE QUARRY
CONTRACT

The Board reviewed the bids submitted for the new roofing for the Fieldhouse as follows:

FIELDHOUSE ROOF

Contractor	Bid Security	Addenda Received	Base Bid	Alter-nate #1	Alter-nate #2	Alter-nate #3	Alter-nate #4
Douglass Roofing Company Greeley, Colorado	5%	1, 2	\$27,277	\$26,741	No Bid	No Bid	JM #425 FS \$25,275
Pancratz Company Casper, Wyoming	5%	1, 2	32,656	23,331	\$+ 885	\$1,544	No Bid
Western Elaterite Company Denver, Colorado	5%	1, 2	No Bid	No Bid	2,456	980	TNA 200 35,701
Western Sheet Metal Company Cheyenne, Wyoming	5%	1, 2	43,625	No Bid	No Bid	No Bid	No Bid

Noting that the Executive Committee had authorized the acceptance of the base bid submitted by Douglass Roofing Company in the amount of \$27,277, it was requested that Mr. Meeboer be asked to furnish the Board with additional information concerning Alternate #1 and the low bid submitted by the Pancratz Company of Casper.

President Fey reported the action of the National Council for Accreditation of Teacher Education in granting full accreditation to all University programs for elementary and secondary teachers and school service personnel.

ACCREDITATION-TEACHER EDUCATION

President Fey reported the expanded role of the Association which now represents private as well as public institutions. Mr. Newton stated that he hoped to be able to include the annual

ASSOCIATION OF GOVERNING BOARDS

meeting at the University of North Carolina in connection with another trip in that area.

With the agreement of all present the following schedule of regular Board meetings was set for the remainder of the 1964-65 academic year:

Monday and Tuesday	November 16 and 17
Friday and Saturday	January 8 and 9
Friday and Saturday	February 26 and 27
Friday and Saturday	April 23 and 24
Friday and Saturday	May 28 and 29

The Board recessed for lunch at 12:30 p.m. and, after an inspection of the residence hall under construction, reconvened at 2:00 p.m. with all members present who were present at the morning session.

Three additional appointments, recommended subsequent to the report distributed in advance of the meeting, were presented by Dr. Fey. Mr. Watt moved, Mr. McCracken seconded, and it was carried that the following appointments be approved:

1. Mr. Edwin J. Harris as Supply Instructor in Vocational Education, at a salary rate of \$6,408, for the 1964-65 academic year, this appointment to be effective upon the date of Mr. Seibert's change in assignment as approved earlier in the meeting.
2. Mrs. Suzanne Kay Smith as Supply Instructor in Elementary Education at a salary rate of \$2,496, for the second semester of the 1964-65 academic year.

SCHEDULE OF
BOARD MEETINGS

APPOINTMENTS

Harris

Smith

3. Mr. Charles Ray Smith as Supply Assistant Professor Physics, effective September 1, 1964, at a salary rate of \$8,160 for the 1964-65 academic year.

Smith

Dr. Fey discussed use of an additional \$16,000 appropriation to the Agriculture Extension Service under the Federal Smith-Lever Act. The funds were intended for salary increases for extension personnel but, because they were received in the middle of the year after Extension personnel already had shared in increases with the rest of the staff, authority was requested from the Federal Extension Service to use these funds for non-recurring items which would contribute to the general Extension program. The Federal Service approved the expenditure and it was moved by Mr. Chamberlain, seconded by Mr. Watt, and carried that the following expenditures be approved:

BUDGET CHANGES

Agriculture
Extension Service

\$2752 approximate cost for purchase of a station wagon for the Extension car pool.

\$3175 for purchase of one A.B. Dick offset duplicator Model 350 unit.

\$1700 for part-time clerical assistance

\$ 180 for commercial art work for pesticide publications and posters.

\$5698 for travel and per diem for County Extension staff members for in-service training.

\$1295 for mileage expense for staff members attending workshops.

\$1200 for printing costs for the Wyoming Extension History

Mr. Laird moved, Mr. McCracken seconded, and it was carried that the sabbatical leave approved for Donald D. Kaufmann, County Agent in Natrona County, be changed to cover the period from February 1, to June 1, 1965.

LEAVE OF
ABSENCE
Kaufmann

Mr. Watt moved, Mr. Peck seconded, and it was carried, that approval be granted for the employment of Mrs. Carol Epstein as a part-time instructor in the Department of English, the same department in which her husband is a full-time faculty member.

WAIVER OF
NEPOTISM
REGULATION

Epstein

Dr. Fey discussed proposed changes in the organization of the organization of the office of the Executive Assistant for Student Affairs to establish a Division of Student Financial Aids, and a Division of Counseling and Testing in place of the present single division of Student Personnel and Guidance. He outlined the proposed function of the Division of Student Financial Aids as a coordinating office for the administration of scholarships, loans and the student work-study program, functions which are now divided among several offices. He recommended that Dr. O. R. Hendrix be appointed Director of this Division and that Dr. William Harry Sharp be appointed Director of the Division of Counseling and Testing. To clarify the administrative organization of the Executive Assistant for Student Affairs, he also recommended that the Division of Student Affairs Advisory Council be deleted from the Regulations of the Board since this is merely an internal staff organization.

CHANGES IN BY-LAWS
AND REGULATIONS

Executive Assist-
ant for Student
Affairs

Since this reorganization will require changes in both the regulations and By-Laws of the Board, President Fey recommended that the changes, as outlined in the addendum to the President's Report of September 29, 1964, be adopted at the next Board meeting.

President Fey recommended that a Council of Academic Deans be substituted for the Administrative Council as an advisory committee to the President. He stated that he would like to plan regular

President's
Advisory Bodies

meetings with the Academic Deans and that he felt it was not necessary for his administrative staff to join in these meetings since they were readily available to him for consultation at all time either individually or as a group. To effect this change, he recommended that the By-Laws and Regulations of the Board be changed as outlined in the Addendum to the President's Report of September 29, 1964.

President Fey also recommended a change in the composition of the Faculty Committee Advisory to the President. He stated that, if the Board had no objection, he would like to propose to the Faculty that their regulations be changed to provide that each college elect one representative from among the regular full-time faculty members of that college, except that the College of Arts and Sciences shall be entitled to two representatives, as it now is. Under the current regulations, representatives are not elected by the college but by the faculty as a whole, and they are selected only from among the full professors in the various colleges. Dr. Fey explained that he would plan to have the Deans sit with the Committee when matters of promotion, tenure, and dismissal were being considered.

President Fey stated that he had asked the Committee on Committees to review the committee structure with a view to eliminating or consolidating some of the existing committees. He particularly mentioned the committees concerned with student financial aid and suggested that they could be combined into a single committee.

Committees of
the Faculty

In view of the many changes required in the By-Laws and Regulations by the proposed administrative changes, President Fey suggested that perhaps it might be well to examine the By-Laws and Regulations with a view to simplifying the structure, particularly since there seemed to be considerable repetition and duplication. If the Board did not object, he proposed that he would seek the advice of Mr. Geraud in formulating a restatement of the By-Laws and Regulations. No objection was voiced.

Mr. Morgan moved that the proposed changes in the By-Laws and Regulations of the Board be placed on the agenda for the next meeting. Mr. McCracken seconded the motion, and it was carried.

President Fey presented the following table of proposed changes in the biennial budget and reviewed the reason for each change.

CHANGE IN BIENNIAL
BUDGET REQUEST

September 28, 1964

UNIVERSITY OF WYOMING
1965-67 LEGISLATIVE BUDGET CHANGES

	<u>Increase or Decrease</u>
1. Expenditure Changes:	
1. Delete Registrar Emeritus Budget and transfer McWhinnie to Library Budget for a net saving \$	\$- 8,553.00
2. Re-Evaluation of Radiological Safety Control Program Budget	-14,068.00
3. Establish University Personnel Office:	
Salary for Director for Two Years	16,800.00
Salary for Stenographic Clerk for Two Years	7,200.00
Equipment Needed to set up Office	1,899.00
Budget for Operations for Two Years	<u>1,200.00</u>
Total for Personnel Office	+27,099.00
4. Revision of Request for Incinerator Repair at Veterinary Science Research Center from \$10,000 to \$3,960	- 6,040.00

- 5. Reduce request for Service Building Remodeling by \$3,500 for bond funds previously allocated for this purpose and increase request by \$1,460 for equipment items for a net saving - 2,040.00
- 6. Increase budget to \$15,000 for Physical Plant Improvements stemming from State Fire Marshall's recommendations; first estimate was \$10,000 + 5,000.00
- 7. Eliminate all but \$1,000 of request for cabins at Jackson Hole Biological Research Station; balance of cost will be paid from funds granted by New York Zoological Society - 5,983.00
- 8. Reduce Computer Center request for cost of air conditioning and power outlets for new computer to be paid during 1964-65 - 4,058.00
- 9. Add request for Arts and Sciences Building Lighting which through error was not included in original budget request to Trustees + 6,863.00

Net Change in Budgeted Expenditures, 1965-67 . . . \$- 1,780.00

II. Change in Balance Forward to 1965-67 \$-98,500.00

The Fall Semester, 1964 enrollment is approximately 230 under the predicted figures, creating a loss of income for the current year of \$98,500. In order to maintain sufficient unappropriated funds for the balance of this year, it is necessary to offset this income loss by reducing the balance forward to the 1965-67 biennium.

SUMMARY OF CHANGES IN 1965-67 BUDGET REQUEST
AS THEY AFFECT STATE APPROPRIATION

Reduction in Expenditures	\$- 1,780.00
Reduction in Balance Forward	<u>98,500.00</u>
Net Increase in State Appropriation Requested	<u>\$ 96,720.00</u>

He explained that the establishment of a central personnel office and the elimination of funds for the Computer Center were the subject of separate recommendations, and he discussed these items at some length before action was taken on the budget. Mr. Chamberlain then moved that the recommended budget changes be approved. The motion was seconded by Mr. Morgan and carried.

Dr. Fey outlined the need for a central office to have responsibility for recruiting, hiring, classifying, and establishing uniform pay scales and conditions of employment for non-academic employees. He referred to the recommended inclusion in the budget of \$27,099 for this purpose during the next biennium, Mr. Peck moved that establishment of a personnel office be authorized. The motion was seconded by Mr. Watt and carried.

PERSONNEL
OFFICE FOR
NON-ACADEMIC
EMPLOYEES

A proposal to purchase additional computer equipment to replace that presently in use in the Computer Center was presented by Dr. Fey. He stated that both Philco and Control Data had made offers to the University for the installation of this equipment on a rental-purchase arrangement whereby the cost to the University for the balance of the year would be between \$24,000 and \$25,000 with this amount to be applied against the purchase price of approximately \$450,000. This initial payment and the installation costs could be met through funds allocated to this project by the various departments and agencies on campus who would be interested in obtaining this equipment. Purchase would require a \$150,000 legislative request, plus grant funds.

COMPUTER

President Fey explained the elimination in the biennial budget of the \$4,000 requested for air conditioning and power outlets for the Computer Center since this would be included in grant funds if a new computer is to be acquired.

Considerable discussion followed concerning the need for new computing equipment, the best system, and the ways of financing it. Dr. Winkel, Director of the Computing Center and the Computing Committee had recommended the acquisition of the Philco 211, and

it was generally agreed that their recommendation as to type of equipment should be accepted.

The possibilities for selling outside time were discussed, and Mr. Peck stated that he would like the Board to review the whole matter of computer service with the Computer Committee, Dean Meyer, Mr. Bellamy, Dean Mundell and others concerned. It was agreed that this would be beneficial.

Upon motion of Mr. Laird, seconded by Mr. Jones, and carried, authorization was granted for the acquisition of the Philco 211 on the basis of a commitment of a payment of up to \$25,000 for the remainder of the academic year from funds transferred to this account by University using agencies, and with a further review of contract arrangements to be made in terms of funds available.

Mr. Chamberlain moved, Mr. Reed seconded, and it was carried that the President and Secretary of the Board of Trustees be authorized to sign a "Special Use Permit" with the National Park Service designating the University of Wyoming and the New York Zoological Society as permittees for the Jackson Hole Research Station. The permit approximately doubles the area presently used by the Research Station and covers a twenty year period, from January 1, 1965 to December 31, 1984.

Mr. Reed moved, Mr. Morgan seconded, and it was carried that the University enter into an agreement with the Employment Security Commission of Wyoming under which the University would offer extension courses conducted by the Department of Vocational Education for personnel of the Employment Security office.

JACKSON HOLE
BIOLOGICAL
RESEARCH
STATION

AGREEMENT WITH
EMPLOYMENT SECURITY
COMMISSION OF
WYOMING

The programs consist of five credit hours offered in two courses in both Cheyenne and Casper. No expense to the University is involved.

Mr. Newton called on Mr. Jones to present the report of the Physical Plant and Equipment Committee. Mr. Jones invited Mr. Meeboer, Executive Assistant for Business and Plant Affairs, Mr. R. G. Arnold, Director of Physical Plant, Mr. E. G. Macoskie, and Mr. Dale Oakes into the meeting.

Mr. Macoskie, President of Mack Pre-cast Products Company of Adams City, Colorado, contractor for the pre-cast work on the new dormitory introduced Mr. Oakes, Vice President of Powers Builders Supply, Cheyenne, the sub-contractor for the pre-cast mosaic panels, to be used on the exterior of the dormitory. Mr. Oakes summarized the materials and processes displayed in the various samples which the Board had examined at the site following lunch. Mr. Chamberlain moved, Mr. Laird seconded, and it was carried that the accepted aggregate should be of the size of Sample #3, using the process of Sample #1. Mr. Macoskie and Mr. Oakes left the meeting.

Mr. Jones presented the recommendation of the Physical Plant and equipment Committee that Plan 3 of the Stanley Engineering Company's report be accepted. This plan provided for new power plant facilities, with all campus electrical requirements to be purchased except those which can be produced by the existing turbine-generators. The total project cost is estimated at \$601,300 broken down as follows:

PHYSICAL PLANT
AND EQUIPMENT

DORMITORY

POWER PLANT

NEW POWER PLANT FACILITIES
PROJECT COST ESTIMATE

<u>Item</u>	<u>Estimated Cost</u>
Plan 3 Facilities - - - - -	\$ 515,000.00
Selective Tripping of Feeder Breakers - - - - -	7,000.00
Emergency Power Generation Equipment - - - - -	3,500.00
Metering Equipment - - - - -	<u>6,000.00</u>
Sub-total	\$ 531,500.00
Engineering Fees - - - - -	39,000.00
Contingencies - - - - -	21,000.00
Includes advertising, change orders, owner's project, supervision, site surveys, soil analysis, etc.	
Equipment - - - - -	5,000.00
Includes office, laboratory and tools	
Landscaping - 16,000 SF @ \$0.30/SF - - - - -	4,800.00
Total Project Cost - - - - -	<u>\$ 601,300.00</u>

Mr. Brough moved, Mr. Reed seconded, and it was carried that the new power plant facilities be added to the 1965-67 legislative request for capital items.

Mr. Arnold reported that the Pacific Power and Light Company proposed contract now meets all University requirements except for the matter of demand billing on which the University wishes to take advantage of its own demand diversity. The Stanley Engineering Company is negotiating this item with Pacific Power and Light, and it is expected that a satisfactory agreement will be reached. It was the consensus of the Board that action should be deferred until the final contract is readied for presentation.

PACIFIC POWER &
LIGHT COMPANY
CONTRACT

Mr. Jones reported that the Physical Plant and Equipment Committee had considered the proposals for remodeling the Agricultural Arena, and after John Toohey had been selected as architect, he had been requested to prepare an estimate of the cost for remodeling this building to meet current requirements. A careful evaluation had been made of the needs of dairy processing, meat processing, vocational teacher education, and agricultural engineering. It was found that these needs had changed considerably in view of the fact that the Cowboy Dorm cannot be used after the Spring 1965 semester for industrial arts training. The Fire Marshall has agreed to the use of this building for the balance of this year only, providing that welding and painting operations were removed. Consideration was given to the possibility of giving the vocational teacher education program a priority in the remodeling scheme for the Agricultural Arena, sharing joint shop and laboratory facilities with Agricultural Engineering.

Mr. Arnold discussed the report prepared by Mr. Toohey and distributed copies to the Board. After a very careful analysis, this report determined that the needs of all programs could not be adequately met in the Agricultural Arena for a variety of reasons, among which were the need for ground floor space for heavy machinery, the future plans of the Animal Science Division which contemplate use of the entire ground level area for the dairy and meats laboratory, the inadvisability of combining welding and sheet metal laboratories, dairy product processing and meat handling facilities in one building due to possible odor

AGRICULTURE ARENA
REMODELING--
VOCATIONAL TEACHER
EDUCATION & AG
ENGINEERING
FACILITIES

problems, and the expense of remodeling. It was also determined that the amount of space which could be shared would be limited to approximately one to two thousand square feet since the space requirements for each program were very different in the type of machinery and equipment required. It was estimated that the cost of remodeling would be about \$26 per square foot as compared to average costs for a technical-shop type building of approximately \$11 or \$12 a square foot.

The architect was then charged with the responsibility of determining the minimal requirements to upgrade the present dairy and meat laboratories to meet current State and Federal requirements. He estimated this cost at \$43,700. Mr. Arnold recommended a 10% contingency fund be added to this estimate, bringing the total cost to \$53,700. Since \$103,550 had been allocated for remodeling of the Agricultural Arena to accommodate Agricultural Engineering, this would leave approximately \$50,000 which could be applied toward construction of a building for vocational teacher education and agricultural engineering, if the Legislature approved this transfer.

The Board then turned to a consideration of the feasibility and cost of constructing a new building for vocational teacher education and agricultural engineering. Dr. Fey pointed out that the present vocational program was inadequate and that there was a need to increase the offerings if the University is to provide the training required to meet the State's current vocational education requirements. The architect estimated the cost for construction of a three-story building for Agricultural Engineering and Vocational Education as \$407,042. Lengthy discussion

followed on methods of financing this construction, and it was determined that Mr. Reed, Dr. Fey, Mr. Meeboer and Mr. Hays should meet with the Governor and other State officers to discuss financing the University's capital requests. Mr. Jones left the meeting.

Mr. McCracken moved, Mr. Peck seconded, and it was carried that an expenditure of approximately \$53,700 be authorized for remodeling the Agricultural Arena to provide the necessary facilities for dairy and meat processing.

Mr. Peck moved, Mr. Chamberlain seconded, and it was carried that a request for a capital expenditure of approximately \$407,042 for construction of a vocational teacher education and agricultural engineering building be included in the 1965-67 biennial budget submitted to the Governor and Legislature.

Mr. Peck moved, Mr. McCracken seconded, and it was carried that an appropriation of \$3,221.60 be made for remodeling the east end of the Power Plant for classes moved from the Cowboy Dorm upon instruction of the Fire Marshall.

Mr. Jones presented the recommendation of the Physical Plant and Equipment Committee that Dr. Fey, Mr. Meeboer, Mr. R. G. Arnold, and a member of the Civil Engineering Department be designated to interview representatives of the aerial survey and mapping firms of Continental Engineers, Inc., and Hotchkiss & Wilde Corporation, both of Denver, and to select one of the two. Mr. Millett moved, Mr. McCracken seconded, and it was carried that this recommendation be accepted.

LONG RANGE CAMPUS
DEVELOPMENT PLAN

Mr. McCracken moved, Mr. Peck seconded and it was carried that the recommendation of the Physical Plant and Equipment Committee be approved for the Campus Planning Committee to select the Landscape Architect and Site Planner.

Mr. Chamberlain moved, Mr. Millett seconded, and it was carried that the procedures recommended by the Physical Plant and Equipment Committee for developing the long range plan be approved.

Cemetery Land. Mr. Millett moved, Mr. Peck seconded, and it was carried that the recommendation of the Physical Plant and Equipment Committee be approved and that \$183,000 be incorporated into the 1965-67 biennial legislative budget request to purchase the cemetery property from the City of Laramie at a price of \$5,000 per acre, plus approximately \$18,000 for the water system.

Quadra Dangle Land. It was reported that this land probably was no longer available. No action recommended.

Union Pacific Land. President Fey reported that he would pursue the possibility of obtaining this land for the University. No action.

Ivinson Memorial Hospital. The Physical Plant and Equipment Committee had considered an offer by the hospital to sell this property to the University. No price was quoted, and the Committee did not find any present or anticipated need which would warrant an offer being made. No action recommended.

Mr. Meeboer presented four owner-architect agreements to cover construction of the three residence halls and the food service facilities in the new complex. The agreements provide a

LAND AND PROPERTY
ACQUISITION

DORMITORY
COMPLEX-1965

basic architect rate of $6\frac{1}{2}\%$ of the project construction cost for the food services facilities, $5\frac{1}{2}\%$, 4% and $3\frac{1}{2}\%$ for the residence halls. After some discussion of the rates, it was agreed to refer action to the November meeting at which time a letter from the University Attorney should be presented concerning the terms of the agreements and the dates on which payments would be due.

Mr. Millett moved, Mr. Morgan seconded and it was carried to accept the recommendation of the Physical Plant and Equipment Committee to acquire a surplus quonset building made available by the U. S. Bureau of Reclamation for the NRRI, and to enter into a ten-year lease agreement with the City and County for approximately two acres of land at Brees Field, at a nominal rental of \$1.00 a year, to permit the erection of this building for use as a hanger, workshop and storage facility until facilities are constructed at the Phosphate Pilot Plant. The cost of acquiring and erecting the building to be covered by NRRI Special Grant funds.

Mr. Watt moved, Mr. Brough seconded, and it was carried that the recommendation of the Physical Plant and Equipment Committee be accepted and that the sum of \$1,296 be approved to make necessary alterations at the ROTC rifle range to meet safety requirements.

At the August Board meeting, an appropriation of \$4,948 was authorized for relocating the house at 201 South 13th Street to the University Dairy Farm for use as a herdsman's house. The College of Agriculture had since requested that a basement be added, and then that this basement be completed to provide an

NRRI QUONSET
BUILDING AND
AIRPORT LEASE

ROTC RIFLE
RANGE

HERDSMAN'S
HOUSE

apartment for a graduate student. The additional cost was estimated at approximately \$4,000 for which the College proposed using unassigned salary funds. After some discussion of the piece-meal manner in which this request was submitted, it was moved by Mr. McCracken, seconded by Mr. Chamberlain, and carried that the move of the house be accomplished as originally proposed and that no additional expenditure for basement facilities be authorized.

Mr. Elliott Hays, Deputy Executive Assistant for Business and Plant Affairs was invited into the meeting and he was present for the final part of the discussion. In his absence, President Fey reported on a meeting which was held on September 22, 1964 to consider University participation in the Teachers Insurance and Annuity Association (TIAA) and College Retirement Equities Fund (CREF) plans. Messrs. Millett and Chamberlain represented the Board at this meeting with members of the faculty committee on Retirement and Insurance, Mr. Duane Riggert, Assistant State Budget Officer, and Mr. John Kugland, Director of the Wyoming Retirement System. Copies of the Committee report were circulated to Board members in advance of the Board meeting.

The committee recommended adoption of the TIAA-CREF program, providing for a 5% contribution by the employees and 5% by the University for regular full-time faculty and staff, with certain waiting periods established for the various categories. It was understood by the Committee that implementation of this recommendation would depend upon Legislative approval. The cost of this

TEACHERS INSURANCE
AND ANNUITY
ASSOCIATION

program for the biennium on a 5% University matching basis would be \$706,843, or an increase of \$316,390 for the biennium over the present Wyoming Retirement system.

Dr. Fey explained that the principal reason for recommending this coverage was to place the University in a better competitive position for faculty recruitment since the University of Wyoming now ranks low among regional institutions in terms of both salary and fringe benefits offered, and the present retirement system is entirely inadequate. He also stated that the Community Colleges had expressed some interest in this plan and might wish to participate. It was the consensus of the Board that the plan was good, and that it should be recommended to the Legislature. Mr. Brough moved, Mr. Reed seconded, and it was carried that the biennial budget for 1965-67 include a request for University participation in the TIAA-CREF retirement plan.

At this point, Dr. Fey asked Mr. Elliott Hays to present a comprehensive statement of the revisions which had been made in the Legislative budget request for 1965-67. The following statement was submitted to the Board to replace the report distributed and discussed earlier in the meeting:

LEGISLATIVE BUDGET
REQUEST

UNIVERSITY OF WYOMING

September 29, 1964

REVISIONS IN LEGISLATIVE BUDGET REQUEST, 1965-67

1. Estimated Expenditures

1. General University Budget:

Estimated Expenditures Per Budget Request to Trustees, August 1964		\$24,657,751
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Additional Items approved by Trustees, August 1964:

Recurring Physical Plant Items	76,165	
Non-Recurring minor Physical Plant Items Recommendations	81,567*	
	10,000	

Major Capital Outlay Items:

Science Center	1,433,000	
Classroom Building	1,528,438	
Stockpiling of Stone	100,000	
Fire Protection Payments	15,880	
Dump Fees	10,000	
Increase for Telephone Service	6,338	

3,261,388

Total Approved Expenditures, General
University, August 1964

27,919,139

Additional Items to be Approved:

Land Acquisition from City of Laramie	183,000	
New Power Plant Facilities	601,300	
Afton Irrigation Sprinkler System	10,050	
Personnel Office	27,099	
Arts and Sciences Building Lighting	6,863	
Equipment for Remodeled Area in Service Bldg.	1,460	
Increase for Physical Plant Items as Recommended by State Fire Marshall	5,000	

834,772
28,753,911

Less Recommended Budget Reductions:

Reduce Request for Stockpiling Stone by putting on a 5-year basis	60,000	
Delete Registrar Emeritus Budget & Trf. McWhinnie to Lib.	8,553	
Re-Evaluation of Radiological Safety Control Program	14,068	
Revision of Cost, Incinerator Repair, Beterinary Science Research Center	6,040	
Reduce Service Building Remodeling for bond funds previously allocated	3,500	
Eliminate Portion of Cost of Building Cabins at Biological Research Station, which will be provided by grant from New York Zoological Society	5,983	
Reduce Computer Center Request for Cost of Air Conditioning and Power Outlets for new computer to be paid during 1964-65	4,058	

-102,202

Adjusted Expenditures, General University Budget

\$28,651,709

* Reduced by \$739 for appropriation in
1964-65 for Library office

2. Agricultural Extension Service:		
Estimated Expenditures Per Budget Request to Trustees, August 1964	\$	\$ 1,844,910
Less Recommended Budget Reductions:		
Eliminate position of Supply Marketing Specialist	15,528	
Eliminate position of Program Coordinator Home Economics	15,984	<u>-31,512</u>
Adjusted Expenditures, Agricultural Extension Service		<u>1,813,398</u>
3. Retirement Costs:		
Estimated Expenditures per Budget Request to Trustees, August 1964		1,003,309
Additional Costs to change Retirement System to TIAA-CREF as recommended by committee		<u>316,390</u>
Adjusted Expenditures, Retirement Costs		<u>1,319,699</u>
4. State Scholarship Program:		
Estimated Expenditures per Budget Request to Trustees, August 1964		80,000
Changes		None
Expenditures, State Scholarship Program		<u>\$ 80,000</u>
5. Student Loan Program:		
Estimated Expenditures per Budget Request to Trustees, August 1964		25,000
Changes		None
Expenditures, Student Loan Program		<u>\$ 25,000</u>
6. Revised Total Budget Request, All Divisions		31,889,806
Less Total in Budget to Trustees, August 1964		<u>27,610,970</u>
Total Increase over Original Request to Trustees		4,278,836
Less Increase for Special Items Approved at August Meeting		<u>3,261,388</u>
Net Increase over Budget Approved by Trustees		<u>\$ 1,017,448</u>
II. <u>Estimated Revenue Available</u>		
1. General University Budget		
Estimated Revenue Available per Budget Request to Trustees, August 1964		\$25,017,309.70
Decrease Balance Forward from 1964-65 to offset loss of Student Fee Income in 1964-65		<u>- 98,500.00</u>
		24,918,809.70
Increases:		
Estimated Additional Federal Funds for Research	16,564	
To offset Expenditure Increase	\$3,977,394.00	
To offset Decrease in Balance Forward	98,500.	4,075,894.
Adjusted Estimated Revenue Available, General University Budget		<u>4,092,458.00</u>
		29,011,267.70

2. Agricultural Extension Service:	
Estimated Revenue Available per Budget Request to Trustees, August 1964	\$ 1,844,910.00
Plus Estimated Additional Federal Funds	<u>32,000.00</u>
	1,876,910.00
Decrease in State Appropriation Request to offset Additional Federal Income and Reduction in Expenditures	<u>63,512.00</u>
Adjusted Estimated Revenue Available	<u>1,813,398.00</u>
3. Retirement Costs:	
Estimated Revenue Available per Budget Request to Trustees, August 1964	\$ 1,003,309.00
Increase State Appropriation Request to offset increase in expenditures	<u>316,390.00</u>
Adjusted Estimated Revenue Available	<u>1,319,699.00</u>
4. State Scholarship Program:	
Estimated Revenue Available per Budget Request to Trustees, August 1964	80,000.00
Changes	<u>None</u>
Estimated Revenue Available	<u>\$ 80,000.00</u>
5. Student Loan Program:	
Estimated Revenue Available per Budget Request to Trustees, August 1964	25,000.00
Changes	<u>None</u>
Estimated Revenue Available	<u>25,000.00</u>
Estimated Total Revenue Available, All Divisions	\$32,249,364.00
Less Total Estimated in Budget to Trustees, Aug. 1964	<u>\$27,970,528.70</u>
Total Increase in Estimated Revenue Available	<u>\$ 4,278,836.00</u>

Note: This increase covers additional items approved by Trustees in August and those items to be approved at the September 29, meeting.

Mr. Hays noted that this statement did not include the \$407,042 which the Board had just authorized for inclusion in the budget request for construction of a vocational teacher education and agriculture engineering building.

The statement was accepted as presented.

Mr. Shaw left the meeting.

One item not included in the report of the Physical Plant and Equipment Committee was the recommendation for installation of corrugated plastic paneling behind the railings on the second story balconies of the new married student apartments. Mr. Arnold reported that, although the present open-type railings meet building code requirements, it is considered to be a safety hazard by parents of small children in these apartments. One sample paneling has been installed and the Trustees were invited to inspect this if they should care to do so. Mr. Arnold stated that the estimate of cost for this installation was not yet available but that it was expected that costs would not exceed \$4,000 and funds were available. Mr. Reed moved, Mr. Chamberlain seconded, and it was carried, that the Executive Committee be authorized to approve this expenditure in an amount not to exceed \$4,000.

President Fey advised the Board that he would like to discuss a statement of research policy, but that he would defer this matter until the November meeting.

He recommended that 20 of the married student apartments be reserved for new faculty members each year with occupancy limited to a one-year period. He suggested that they be held until July 31st for this purpose. There was some discussion of rental rates for such occupancy and the matter was deferred until the November meeting.

Dr. Fey suggested that consideration be given to changing the present policy of granting remission of out-of-state tuition for the children of alumni, and he suggested that, instead, consideration be given to offering tuition remission to faculty and

MARRIED STUDENT
HOUSING

RESEARCH
POLICY

APARTMENTS
FOR FACULTY

ALUMNI TUITION

staff children. A brief discussion followed of the cost of the present program and the amount that would be involved in offering benefits to faculty and staff. Action was deferred to the November meeting.

President Fey announced the receipt of additional student loan funds in the amount of \$132,180 under the National Defense Education Act.

The Alumni Development fund was discussed with the recommendation that the allocation of unrestricted funds be left to the discretion of the Board.

In response to a request at the last meeting President Fey reported that when he and Mr. Meeboer were in San Francisco, they had called on the Regional Director of the Housing and Home Finance Agency (HHFA) to discuss methods of financing bond issues for new construction. The Director had advised them that the normal limitation is \$4,000,000 a year, but that over a two-year period, it might be possible to arrange for an issue in the amount of some \$8,000,000 to meet the needs of The University of Wyoming. The rate is presently set at 3-3/4% with the rate determined each year by the existing rate that the government is paying for selected government securities, plus 1/4%. These bonds may be sold in blocks to private bidders if a lower rate is offered. In order to provide a contingency in the event that this method of financing is required, Dr. Fey recommended that a preliminary application be filed to ear-mark funds for the University. Mr. Reed moved, Mr. Millett seconded, and it was carried that the

STUDENT LOAN
FUNDS

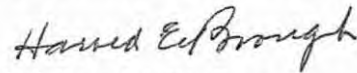
ALUMNI DEVELOPMENT
FUND

BOND ISSUE

preliminary application be approved.

Upon motion duly made and seconded, the meeting adjourned
at 6:20 p.m.

Respectfully submitted,



/s/ Harold E. Brough
Harold E. Brough
Secretary

ADJOURNMENT

September 29, 1964
Exhibit A

CANDIDATES FOR GRADUATION

August 21, 1964

COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts--Highest Honors

*Daniel Roy Spangler
Political Science

Bachelor of Arts--High Honors

*Robert Stanley Hullinghorst
Political Science

Bachelor of Arts--With Honors

*Charles Michael Abbott
French

Bachelor of Arts--With Honor

Dennis Keith Burke

James Lee Burton

Bachelor of Arts

Jacqueline Ann Christensen
Dennis Joseph Curtin
Robert James DeFrantis
William Earnest Duke
William Earl Dusenberry
Frank Arthur Gillespie
Constance Marie Hardin
Andrew Watson Hoefler
Kenneth Lee Jackman
Raymond Keime Kenney

Eugene Leo Keyser
Charlene Louise Lutz
Georgia Irene Mandis
Michael Ray Miller
Joanne Ruth Phillips
Robert Peter Sowada
Thomas Stephens Webb
Janice Dee Wilkinson
Judy McClenahan
Winchester

Jacqueline Ann Wolf

Bachelor of Science--With Honor

George Carr Frison

Bachelor of Science

Douglas Oldfather Abbott
James Robert Cowan
Dennis Allen Hollenbeck
Nancy Sack Laughrey

Deane George Ross
Keith Rounds
Richard Walter Scott
Rodney Gene Whitlock

*Special Honors Program

DIVISION OF MUSIC

Bachelor of Music--With Honor

Gary Gardner Fladmoe

Mary Lonsdale Rodda

COLLEGE OF AGRICULTURE

Bachelor of Science

Ronald Richard Jones

Rodney Charles Kite

COLLEGE OF ENGINEERING

Bachelor of Science in Civil Engineering

John E. Blodgett

Loren Lee Rasmussen

Douglas Jerome Davis

Bobby Dean Rohrer

John Joseph Giacobba

Fredrick Vincent Salsbury

David Harvey Pope

James Robert Van Liere

Bachelor of Science in Electrical Engineering-- With Honor

Eric Dixon Grassman

Michael Ray Kelley

Bachelor of Science in Electrical Engineering

Bobby Jack Davis

Harry Austin Kinnison

Thomas Irwin Davis

John Francis Leroux, Jr.

Wilbur James Giesler

Donald Walter McWilliams

Ronald Kenneth Greenhalgh

Anthony Joseph Perrella

Michael Merle Jordan

Richard Lewis Schween

Darryl William Smith

Bachelor of Science in Mechanical Engineering- - With Honor

John Norton McCready

Fritz Frank Rapp

David Kent McMaster

Allen LeRoy Thede

Bachelor of Science in Mechanical Engineering

Hugh Anthony Baker

Alf Hatlebrekke

James Philip Beaty

Charles Richard Horstman

Dale Robert Blomberg

Jerry Ted Jones

William Clayton Bruce, Jr.

Ornulf Loken

Lewis Edward Curtis III

Thomas Joe Moyer

William Trigg Dilzell

Alan Everett Olson

Roger Duane Gilman

Bjorn Trygve Rasmussen

Frank Grimsley, Jr.

Robert Francis Sherman

Bachelor of Science in Mechanical Engineering (Cont.)

Daniel Z. Strickland, Jr.	Jan Ludwig Walen
William Donald Sump	Ronald Ervin Walks
Martin Riley Tadlock, Jr.	John Thomas Welshan
Charles Moeckly Thompson	Robert Wallace Winn
David Thornton Trout	Darrell Don Worman

Bachelor of Science in General Engineering

Jerry Milan Calkins	James Stephen Kildebeck
Larry Alan Dierksen	Arthur Donald Puebla
Richard Larry Hickerson	Gerald Stephen Seay
Kenneth Paul Kidneigh	Estes L. Yinger

Bachelor of Science in Petroleum Engineering

James Harley Hughes, Jr.	Delbert L. Strickling
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COLLEGE OF EDUCATION

Bachelor of Arts

Michael Bill Ahern	Jessie Lorraine Miller
Oliver J. Ames	Martha Parkison Morris
Donna Huck Block	Phyllis Jeanne Rotellini
Lorraine Van Blair Brooks	John S. Sapienza
Patricia Ann Catsimanes	Juliana HitsheW Saul
Virginia K. Clay	Norma Belle Shanley
Frances Piper Cowan	Sue Cassidy Sharp
Tommy Ray Derrick	Mary Bryant Sheedy
James Fredric Diers	Edna Abbott Smith
Elizabeth Brown Fink	Frederick William Smith
Norma Buckles Gamble	Joyce Taylor Spence
Marian Kobe Geer	Muriel Yvonne Stamm
Carol M. Hickman	Eleanor Lenora Story
Viva L. Johnson	Barbara Jensen Swain
Barbara Rhoades Latta	Dee Anna Tolman
Linda Lou Lee	Linda Reimer Travis
Della Faye LeFebre	Jesse Powell Wade
Mary Ann Long	Gerald Lee Wagner
Berenice Koetter McIntosh	Oleva Hays Wharton
Roger Clayton McKinney	Nancy Summers Wilcox
Sharon Judith Michnick	Rachel Yaap Willson

Bachelor of Science

Gary Dean Gish

COLLEGE OF LAW

Bachelor of Laws

Alan Bond Johnson

William Dean Norman

COLLEGE OF COMMERCE AND INDUSTRY

Bachelor of Science

Michael John Baker

William Walter Kenney

John Scott Hocker

Jack Russell Peterson

Thomas Cook Rodda

COLLEGE OF PHARMACY

Bachelor of Science

Harlan Jacob Lahti

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Master of Arts

John Logan Allen (Polit. Sci.)

Betty Jo Knival (English)

John George Andrikopoulos (Art)

Judith Houtz Larson (Art)

Zachariah Lucian Boughn (History)

Alexander A. Lazzarino

Richard Wayne Brandsma (Polit. Sci.)

(English)

Jim Bridge (Health, P. E. & Rec.)

Louise L. Looney

Lynn Broadbent (German)

(Recreation)

Colleen Burton (Art)

Gordon C. McKinstrey

Robert Cyril Campbell (Health & P. E.)

(Health & P. E.)

Judy Gardner Dray (German)

Linda MacLachlan (Sociol.)

Mait Birgitt Erickson (Amer. Civil.)

Jerome Eugene Maurer

Wayne Evans (Health & P. E.)

(Psych.)

John David Folsom (Health & P. E.)

Ted M. Mills (Health, P. E.,

Ronald Goodenow (History)

& Recreation)

Diane Halstead (English)

Farida I. O. Mohamed

Courtney Lyle Haussman (English)

(Health & P. E.)

James Robert Herr (Educ. Guid.)

Charlene A. Napper (Eng.)

Joyce Dissinger Herr (Music Educ.)

James N. Odell (Educ. Adm.)

William Tefft Hickey (Health & P. E.)

Nancy A. Penney (Elem.

Richard George Hodgson (English)

Education)

Mae Fern Jay (Music)

Robert J. Riley (Health &

Janis Zieber Jelinek (Speech)

P. E.)

Anna Laura Johnson (Health & P. E.)

David A. Samuelson (Eng.)

Lucille F. Kalaher (English)

Larry L. Schweizer (Health

& P. E.)

Master of Arts (Cont.)

Maurice S. Shier (Polit. Sci.)	Henry G. Trautwein III (History)
Guy Eugene Spear (English)	Alan G. Wheeler (History)
Thomas John Spence (Art)	George Wilkinson (Recreation)
Joe William Stewart (Polit. Sci.)	James V. Wiseman (Health & P. E.)
Ralph Jerome Woody (History)	

Master of Science

James Cass Baker (Natural Sci.)	Sidney E. Lambert (Natural Sci.)
Charles Wade Berry (Statistics)	Robert H. Landeen (Zoology)
William Leslie Broomall, Jr. (Mech. Engin.)	Richard F. Langston (Range Mgmt.)
Roberta Mae Curtis (Economics)	Suzanne W. Ledecy-Janecek (Zoology)
Paul S. Deem (Mech. Engin.)	Michael Jon McAuliffe (Bus. Admin.)
Loren H. Denney (Natural Sci.)	Lester J. Mack (Bus. Admin.)
James Otto Duguid (Civil Engin.)	Ardis Picard Mizner (Mathematics)
Michael J. Erpino (Zoology)	Mohammad Moosa (Animal Husbandry)
Frank E. Farnham (Petroleum Engin.)	Gene D. Munson (Mech. Engin.)
Lorin R. Gardner (Mech. Engin.)	John R. Newell (Civil Engin.)
Thomas W. George (Zoology)	David Copeland Norcross, Jr. (Bus. Admin.)
Phyllis Ann Harber (Zoology)	Bonnie D. Phillips (Bus. Admin.)
Richard McCain Harkins (Natural Sci.)	Lloyd M. Richardson (Natural Sci.)
George Barnett Henry (Natural Sci.)	David Robert Romlein (Mech. Engin.)
Jimmie L. Hicks (Zoology)	Anthony John Schepp (Civil Engin.)
Royce Harold Hill (Botany)	Linis L. Stuart (Civil Engin.)
Richard Hooper (Statistics)	Sixto H. Sulbaran (Bus. Admin.)
Miles J. Kalaher (Natural Sci.)	Timothy C. Tiches (Elec. Engin.)
Dennis Knowlton (Elec. Engin.)	Marion Elvy Van Zee (Elec. Engin.)
Karl C. Koeppen (Mathematics)	Darrell F. Wentworth (Bus. Admin.)
Glenn N. Wika (Mathematics)	

Master of Education

William Leon Bearley (Educ. Admin.)	Donald R. Hills (Sec. Educ.)
Stanley Howard Christensen (Elem. Educ.)	Robert Arnold Hopkins (Sec. Educ.)
Richard B. Coons (Educ. Guid.)	Edward T. Jolovich (Educ. Admin.)
Vivian L. Crerar (Elem. Educ.)	Raymond Frederick Kimball, Jr. (Educ. Admin.)
Russell A. Davis (Sec. Educ.)	Shirley M. Larson (Education)
Curtis L. Everling (Educ. Guid.)	Margaret Kyrle Lee (Educ. Guid.)
Donald Dean Fitzgerald (Educ. Admin.)	Josephine J. McCue (Elem. Educ.)
Donald Glen Glidden (Educ. Admin.)	Joanne Harris Matthews (Sec. Educ.)
Jack George Gosar (Educ. Admin.)	Charles H. Michaels (Educ. Guid.)
Jo Ann Gray (Elem. Educ.)	Fred L. Moore (Educ. Admin.)
Charlotte Elizabeth Hearne (Educ. Guid.)	Thomas Lee Morris (Educ. Guid.)

GRADUATE SCHOOL (Cont.)

Master of Education (Cont.)

Raymond J. Mortinger (Educ. Guid.)	Richard T. Searles (Educ. Admin.)
Bruce W. Nelson (Elem. Educ.)	Herbert S. Slafter (Educ. Admin.)
Leslie Dewayne Peterson (Sec. Educ.)	Gene R. Snider (Educ. Admin.)
Billy Mitchell Ratliff (Elem. Educ.)	Mary DeVoe Sobek (Educ. Guid.)
Arthur M. Read (Educ. Guid.)	Mary Alice Stapleton (Sec. Educ.)
Margaret Ann Ross (Educ. Guid.)	Rueland Earl Ward (Educ. Guid.)
William H. Schmidt (Educ. Admin.)	Larry Archie Wheeler (Educ. Admin.)
Clifton Charles Schmitt (Industrial Arts)	Joyce M. Wheelis (Elem. Educ.)
Rowan R. Schultz (Sec. Educ.)	Nellie Nixson Yates (Educ. Guid.)

Professional Diploma in Education

Eleanor Mary Abendroth (Educ. Guid.)	Ernest Eugene Fender (Educ. Guid.)
Mary Louise Bishop (Sec. Educ.)	George A. Lehner (Educ. Admin.)
H. O. Brough (Educ. Admin.)	James R. Vaughn (Educ. Guid.)

Doctor of Education

James K. Bowen (Educ. Guid.)	John E. Laybourn (Education)
Robert Raymond Cameron (Educ. Admin.)	Herbert Lewis Lynch (Education)
Maynard D. Cochrane (Education)	Stewart Foster McCollom (Education)
Charles Robert Dettloff (Educ. Guid.)	Brian Floyd Miracle (Educ. Guid.)
Robert Clarence Eicher (Education)	Richard Owen Thomas (Education)

Doctor of Philosophy

Leland Forrest Asa (Educ. Guid.)	James G. Erickson (Zoology)
Robert C. Bergstrom (Zoology)	A. C. Everson (Range Mgmt.)
Curtis D. Conley (Geology)	Wilbur S. Larson (Chemistry)
Ralph W. Dimmick (Zoology)	David Allen McNaughton (Educ. Guid.)
James T. Nichols (Range Mgmt.)	